

New Brunswick Teachers' Pension Plan (NBTPP)

Board of Trustees

Decisions and Accomplishments for 2014 (stub year)

Below is a summary of the Board of Trustees' activities during its first half-year of operation, from August to December 2014.

Plan Documents and Oversight

The board reviewed and approved the following governing documents for the plan:

- the NBTPP text;
- the initial Funding Policy;
- the initial Statement of Investment Policies; and
- the Actuarial Valuation Report as of January 1, 2014.

The board decided to participate in the special purpose audit of the contributions and pension benefits payments for provincially-sponsored pension plans.

Board Governance

The board:

- elected L. Jamieson and D. Nowlan as the Chair and Vice-Chair respectively;
- appointed Judge L. Jackson as the board's facilitator;
- established the governance committee and appointed R. Thériault as its Chair; and
- established the audit committee and appointed J. Morrison as its Chair.

Member Services and Communications

The board reviewed and approved the following items to support pension benefits administrative services for plan members:

- draft interim Employee Booklet, pending the resolution of the vesting provisions;
- Statement of Employee Benefits;
- using the assumptions favouring the applicant when processing an application under the National Reciprocal Transfer Agreement submitted between the conversion date and the notice date;
- Regarding the Intra-provincial Transfer Agreement, limit the best five-year average salary to June 30, 2014 plus COLA granted after June 30, 2014 when the NBTPP is the first of the two pension plans in which a member has participated.

The board reviewed and approved the communications notice of the 2015 indexation for members.

Service Provider Engagement

The board engaged the following service providers to assist with the administration of the plan and investment of the fund:

- the Pension and Employee Benefits Division (PEBD) of the provincial Department of Human Resources for pension benefits administration services;
- the New Brunswick Investment Management Corporation (NBIMC) for investment services;
- Morneau Shepell for actuarial services;
- Osler, Hoskin & Harcourt LLP for legal services;
- KPMG, as the independent external audit of the NBTPP Fund the year ended December 31, 2014; and

- Grant Thornton for independent audit services relating to the special purpose audit of contributions and pension benefits payments for the nine months ended December 31, 2014.

Pension Governance Effectiveness

Together with the PSSRP Board of Trustees, the board decided to explore the idea of establishing an integrated New Brunswick Pension Services Corporation. The board named two board members to the Governance Working Group charged with developing this project.