

**AGREEMENT AND DECLARATION OF TRUST  
OF THE  
NEW BRUNSWICK TEACHERS' PENSION PLAN**

**Dated effective the 1<sup>st</sup> day of July, 2014**

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SCHEDULE A

## AGREEMENT AND DECLARATION OF TRUST

### PREAMBLE

This Agreement and Declaration of Trust made effective July 1, 2014 (the “**Effective Date**”) by and between the undersigned Trustees.

**WHEREAS**, the pension plan providing retirement benefits to teachers in New Brunswick was established pursuant to the New Brunswick *Teachers’ Pension Act* and the regulations thereunder (the “**TPA**”);

**AND WHEREAS**, in accordance with a memorandum of understanding dated May 4, 2014 between the New Brunswick Teachers Federation (“**NBTF**”)/La Fédération des Enseignants du Nouveau – Brunswick (“**FENB**”) (the “**Federation**”) and Her Majesty the Queen in Right of the Province of New Brunswick (the “**Province**”), and The Minister of Finance for New Brunswick (the “**Minister**”), in his capacity as administrator of the *Teachers’ Pension Act*, (the “**Memorandum of Understanding**”), the TPA has been replaced by the New Brunswick Teachers’ Pension Plan (“**NBTPP**”) established under the *Teachers’ Pension Plan Act* (the “**TPPA**”);

**AND WHEREAS**, subsection 14(1) of the *Teachers’ Pension Act*, Ch. 225, Revised Statutes, 1952 (the “**Teachers’ Act**”) provided for the establishment of the Teachers’ Pension Fund;

**AND WHEREAS** subsection 26(1) of the TPA provides that the Teachers’ Pension Fund established pursuant to subsection 14(1) of the Teachers’ Act was continued;

**AND WHEREAS** New Brunswick Investment Management Corporation (“**NBIMC**”) was the trustee of the fund under the TPA pursuant to the *New Brunswick Investment Management Corporation Act* (the “**NBIMC Act**”) and pursuant to subsection 26(2) of the TPA;

**AND WHEREAS** the TPPA amends the NBIMC Act so that NBIMC is no longer the trustee once the TPA is repealed and the plan replaced by the NBTPP;

**AND WHEREAS** the Memorandum of Understanding contemplates that the administrator for the NBTPP shall be a board of trustees (the “**Board of Trustees**”);

**AND WHEREAS** the Province, the Federation and the Minister (collectively, the “**Parties**”) have directed that the Board of Trustees shall also be the trustee of the Fund (as defined herein), effective as of the Effective Date, which Fund shall be held in accordance with this Agreement and Declaration of Trust;

**AND WHEREAS**, the pension trust continued under the TPA is hereby continued as the Fund and this Agreement and Declaration of Trust is entered into to newly constitute a Board of Trustees that shall hold the Fund in trust as successor to NBIMC and shall be the administrator and shall maintain and administer the NBTPP and Fund in accordance with the provisions of the NBTPP, the TPPA, the *Pension Benefits Act* and the *Income Tax Act* (as defined herein).

**NOW THEREFORE**, in consideration of the premises, it is understood and agreed as follows:

**ARTICLE I**  
**DEFINITIONS**

As used herein, the following terms shall have the meaning specified in this Article:

- 1.1 “**Acceptance of Trusteeship**” means an instrument in writing executed by a Trustee whereby he or she accepts the trusteeship set forth in this Agreement substantially in the form of the attached Schedule A;
- 1.2 “**Actuary**” means a Fellow of the Canadian Institute of Actuaries, or a firm employing such a person, appointed by the Board of Trustees for the purposes of the NBTPP;
- 1.3 “**Agreement**” means this Agreement and Declaration of Trust;
- 1.4 “**Board of Trustees**” or “**Trustees**” means the Board of Trustees of the NBTPP and the individual members appointed in accordance with Article II;
- 1.5 “**Contributor**” means a contributor to the TPA and who are now, or who will become contributors to the NBTPP, as the context requires and, for greater certainty, includes a teacher and a contributor (each as defined in the TPA);
- 1.6 “**Custodian**” means, initially, NBIMC, and thereafter a trust or insurance company, designated by the Board of Trustees to hold the whole or a portion of the assets of the Fund at any time, or from time to time, under the terms of the Funding Contract;
- 1.7 “**Effective Date**” means July 1, 2014;
- 1.8 “**Employer**” means the Province and any other entity that employs a Teacher;
- 1.9 “**Facilitator**” means a person appointed by the Board of Trustees pursuant to Section 2.6(a);
- 1.10 “**Federation**” has the meaning set forth in the Preamble;
- 1.11 “**Federation Appointee**” means a Trustee appointed by the Federation in accordance with Article II;
- 1.12 “**Fund**” means the assets held in trust by the Trustees under the terms of the NBTPP and this Agreement to provide for the payment of benefits as described in the NBTPP to Members and their beneficiaries and which is also referred to herein as the “**New Brunswick Teachers’ Pension Plan Trust Fund**”;
- 1.13 “**Funding Contract**” means a contract between the Custodian and the Board of Trustees relating to the custody of the Fund;
- 1.14 “**Funding Policy**” means the funding policy for the NBTPP, as amended from time to time, in accordance with the NBTPP and the TPPA;

- 1.15 “*Income Tax Act*” means the *Income Tax Act*, R.S.C. 1985 c.1 (5th supplement), as amended from time to time, together with any relevant regulations and administrative rules made thereunder from time to time;
- 1.16 “**Investment Policy**” means the investment policy established by the Board of Trustees for the NBTPP, as amended from time to time, in accordance with the TPPA.
- 1.17 “**Member**” means an individual who has joined the NBTPP in accordance with the terms thereof (or was entitled to a benefit entitlement under the TPA as at the Effective Date) and who remains contingently or absolutely entitled to a benefit entitlement under the NBTPP, and for greater certainty includes a Retiree, Contributor and a former contributor entitled to benefits under the TPA referred to as deferred members;
- 1.18 “**Memorandum of Understanding**” has the meaning set forth in the Preamble;
- 1.19 “**Minister**” has the meaning set forth in the Preamble;
- 1.20 “**NBIMC**” has the meaning set forth in the Preamble;
- 1.21 “**NBIMC Act**” has the meaning set forth in the Preamble;
- 1.22 “**Observer**” means an observer appointed in accordance with Article 2.5(g);
- 1.23 “**Parties**” has the meaning set forth in the Preamble;
- 1.24 “*Pension Benefits Act*” means the *Pension Benefits Act*, SNB 1987, C. P-5.1 and any regulations thereto, as it may be amended from time to time;
- 1.25 “**Plan Year**” means July 1, 2014 to December 31, 2014, and thereafter the calendar year;
- 1.26 “**Retiree**” means a former teacher or contributor of the TPA or the NBTPP in receipt of a pension from the plan, as the case may be, and does not include a deferred vested member of either plan (as defined in the TPPA) and includes a member in receipt of a disability pension under paragraphs 12(1)(b) and 12(1)(e) of the TPA as at the Effective Date or at a later date under the equivalent provisions of the NBTPP;
- 1.27 “**Province**” has the meaning set forth in the Preamble;
- 1.28 “**Provincial Appointee**” means a Trustee appointed by the Province in accordance with Article II;
- 1.29 “**Sponsoring Party**” means the Federation or the Province, as the context requires;
- 1.30 “**Superintendent**” has the meaning set forth in the *Pension Benefits Act*;
- 1.31 “**Teacher**” means any person meeting the definition of teacher under the TPA;
- 1.32 “**Teachers’ Pension Act**” or “**TPA**” means the *Teachers’ Pension Act* (New Brunswick) and the regulations thereto;

- 1.33 “**Teachers’ Pension Plan Act**” or “**TPPA**” means the *Teachers’ Pension Plan Act* (New Brunswick) and the regulations thereto, as it may be amended from time to time; and
- 1.34 “**Trustees Act**” means the *Trustees Act* R.S.N.B. 1973, T-15, as amended from time to time, together with any relevant regulations and administrative rules made thereunder from time to time.

## **ARTICLE II**

### **BOARD OF TRUSTEES**

#### **2.1 COMPOSITION OF THE BOARD OF TRUSTEES**

The Board of Trustees under this Agreement, who shall be the Trustees of the Fund, shall consist of up to eight (8) Trustees, (including, for greater certainty, such successor Trustees as may be designated from time to time as hereinafter provided). The Federation shall appoint half of the Trustees. The secretary of the Board of Management of the Province shall appoint the other half of the Trustees.

#### **2.2 APPOINTMENTS TO THE BOARD OF TRUSTEES**

- (a) Initial appointments to the Board of Trustees shall be for a term of five (5) years. Subsequent appointments to the Board of Trustees shall be for a term of not less than three (3) years and not greater than five (5) years, as determined by the Sponsoring Party appointing the Trustee. Such appointments to the Board of Trustees may be renewed, provided that a Trustee may serve a maximum of three (3) terms as a Trustee.
- (b) The members of the Board of Trustees shall act independently of the Sponsoring Party which appointed him or her.
- (c) A Trustee shall not be a non-resident of Canada for purposes of the *Income Tax Act*.
- (d) Each Trustee shall agree to accept the trusteeship and to act in that capacity strictly in accordance with the provisions of the NBTPP and this Agreement and to either execute this Agreement or to sign an Acceptance of Trusteeship upon his or her appointment as a Trustee.
- (e) A Trustee may be removed by the Superintendent in accordance with the *Pension Benefits Act*. In these circumstances the Sponsoring Party that appointed the removed Trustee shall appoint a replacement Trustee within thirty (30) days. If a replacement Trustee has not been appointed within sixty (60) days, the Superintendent may appoint a replacement Trustee in accordance with the *Pension Benefits Act*.
- (f) Each Trustee shall continue to serve until his or her resignation, incapacity, removal by the Superintendent, death or termination of his or her term as a Trustee on the Board of Trustees.

- (g) Any Trustee may resign at any time upon giving notice to the chairperson of the Board of Trustees, and the Trustee acting as chairperson may resign upon giving notice to the vice-chair. In the event of a Trustee ceasing to act whether by incapacity (as certified by two (2) medical doctors), resignation, death, removal by the Superintendent, or termination of his or her term as a Trustee, the Trustee shall be replaced by the Sponsoring Party that originally appointed such Trustee. Such appointment shall be for the duration of the term of appointment of the replaced Trustee. If at any time a Trustee resigns, dies, is removed by the Superintendent, or becomes incapacitated (as certified by two (2) medical doctors) and the appointing party fails to appoint a replacement Trustee within thirty (30) days of notice of such resignation, death, removal or incapacity, the remaining Trustees may appoint a replacement Trustee to the Board of Trustees for the duration of the term of appointment.
- (h) In the event of the incapacity, resignation or removal of a Trustee, such Trustee shall be fully discharged from all future duties, responsibilities and liabilities in respect of the NBTPP, except as set out in Article VII of this Agreement, upon notice in writing being received from him or her or an agent, personal representative or power of attorney for personal care on his or her behalf by the chairperson (or by the vice-chair if it is the chairperson subject to incapacity, resignation or removal). The notice shall state the date of such resignation or incapacity and shall be effective as of that date. In the event of the death of a Trustee, his or her heirs, administrators, estate trustees, executors and assigns shall be fully discharged from all future duties and responsibilities in respect of the NBTPP as of the date of the death.
- (i) In the event of the inability, refusal, or incapacity of a Trustee to act as a Trustee, the remaining Trustees appointed by the Sponsoring Party that appointed the said Trustee shall possess and may exercise any and all the powers of such Trustee for a reasonable time pending the return of the Trustee, or until the assumption of his or her powers, duties, and obligations by his or her successor.
- (j) Any successor Trustee shall become vested with all the property, rights, powers, duties and obligations of a Trustee hereunder immediately upon his or her designation as a successor Trustee and upon his or her execution of an Acceptance of Trusteeship. All the Trustees then in office as well as other appropriate persons shall be notified immediately. No Trustee shall be responsible for any act or omission of the Trustees, or any of them, which occurred prior to his or her appointment.
- (k) Upon expiration of the term of any Trustee, a successor, who may be the same or another person, shall be appointed in the manner set forth in this Section 2.2. If no other successor to a Trustee has been appointed as described in this Section 2.2 prior to the end of the Trustee's term, then such Trustee shall be deemed to have been appointed for a further term, subject to the limitation in section 2.2(a).
- (l) When a Trustee ceases to act as a Trustee for any reason he or she shall forthwith turn over to the other Trustees any records, books, documents, monies and other

properties and assets in his or her possession forming part of the Fund or incidental to his or her duties as a Trustee under this Agreement or relating to the administration of the Fund; provided that the Trustee is permitted to keep copies of any such records, books and documents necessary to allow him or her to comply with any applicable legal or statutory obligations, provided that any such copies retained shall continue to be subject to such confidentiality obligations as the Trustees shall reasonably require.

### **2.3 ACCEPTANCE OF TRUST**

A Trustee referred to in the preceding sections of this Article, who shall be a natural person, upon signing this Agreement, or upon written Acceptance of Trusteeship filed with the Board of Trustees in the case of any successor additional Trustee, shall be deemed to accept the trusts referred to in Article III and to consent to act as Trustee and agree to administer the Fund as provided herein.

### **2.4 COMPENSATION OF TRUSTEES**

Subject to Section 3.4(b), the Trustees shall not be remunerated for the service that they render in carrying out the duties of the Board of Trustees.

### **2.5 MEETINGS**

- (a) Within sixty (60) days of the Effective Date, the Trustees shall meet at a time and place designated by the secretary to the Board of Management of the Province. At the first meeting of the Trustees, the Trustees shall elect from amongst themselves a chair and a vice-chair. The Board of Trustees may appoint a secretary or such other officers as determined by the Board of Trustees, in its discretion, from time to time. A secretary appointed by the Board of Trustees does not need to be a Trustee.
- (b) All meetings of the Trustees shall be held in person. However, if consented to by the chair and vice chair, any or all of the Trustees may participate in a meeting of the Board of Trustees by means of such telephone, electronic or other communication facilities as to permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously, and any Trustee participating in such a meeting by such means is deemed to be present at the meeting. Any such consent shall be effective whether given before or after the meeting to which it relates and may be given with respect to all meetings of the Board of Trustees held while the Trustee holds office.
- (c) The Trustees shall meet as frequently as they determine, but not fewer than four (4) times per year at such time and place as the Trustees may agree upon.
- (d) A majority of the Board of Trustees may call a special meeting of the Trustees at a place so specified by those calling the meeting. Such notice shall either be delivered in person to all Trustees or transmitted to an electronic address of such



persons as provided in Section 7.3, in each case, at least five (5) days prior to the meeting.

- (e) Within nine (9) months of the end of the Plan Year, there shall be held a meeting of the Trustees which shall be the annual meeting at which time the Trustees shall ensure that all reports, procedures and policies required to be reviewed and/or filed by the Trustees, such as audited financial statements, funding policy, investment policy, risk management procedures and any investment management reports, actuarial reports and other reports, procedures and policies have been reviewed and/or filed, where required, in accordance with the TPPA and the *Pension Benefits Act*. The Trustees shall invite representatives of the Sponsoring Parties to attend the annual meeting for purposes of observing the tabling of the aforementioned reports, procedures and policies, but such representatives shall have no voice or vote.
- (f) Regular meetings of the Trustees shall be called by the chairperson by giving notice in accordance with Section 7.3 at least ten (10) days before the date of the meeting to the Trustees.
- (g) Two (2) Observers appointed by the Federation may attend any meeting of the Trustees, for the purposes of observing. Such Observers shall not have a vote. The Observers shall have the same opportunities for education and training as the Trustees pursuant to Article 2.7.
- (h) Any notice to the Trustees may be validly given if delivered in accordance with Section 7.3. No notice of meeting shall be necessary when a quorum is present and those comprising the quorum consent to the transaction of business, and the Trustees, if any, who are not present waive notice, in writing, before or after such meeting.
- (i) In order to transact any business at a meeting, a quorum shall be present. A quorum shall be at least six (6) Trustees.
- (j) The decisions of the Trustees shall be by a consensus. However, when a consensus cannot be reached, a vote may be held upon the request of any Trustee and the chair shall have the right to vote. A tie vote results in a deadlock. In the event of a deadlock, a meeting of the Trustees shall be held no later than ten (10) days after the deadlock has arisen for the purpose of resolving the issue or such later dates as may be agreed upon by the Trustees. In the event the dispute is not resolved at such meeting, the matter must be referred to the Facilitator.
- (k) Unless otherwise agreed by the Trustees by resolution, policy or written instrument, Roberts' Rules of Order will be used in the conduct of the meetings of the Trustees.
- (l) Decisions may also be made at any time by the Board of Trustees without a meeting provided that both the chair and vice chair so agree by obtaining the written approval of all other Trustees then in office. Written approval may be

obtained by means of execution and delivery of original counterparts or by means of executed counterparts delivered electronically in accordance with Section 7.3. Such decision shall be deemed to have been taken as of the date the last Trustee approving the decision signs such approval.

- (m) In the event that a Trustee finds himself or herself in a position whereby he or she (or any person related to him or her within the meaning of the *Income Tax Act*) will personally benefit directly or indirectly from the NBTPP, excepting the provision of benefits under the NBTPP, the Trustee shall declare the nature and extent of such benefit immediately upon becoming aware of it, and shall not partake in any decisions affecting the matter.

## 2.6 FACILITATOR

- (a) Within three (3) months of the Effective Date, the Trustees shall appoint a Facilitator. The Facilitator shall not be a member of the Board of Trustees. In the event that the named Facilitator shall not be available should a matter be referred to him or her in accordance with Section 2.5(j), the Board of Trustees shall appoint an alternative Facilitator to deal with such matter in accordance with this Section 2.6 at such time.
- (b) The powers and duties of the Facilitator shall be to decide the matter that has been referred to him or her in accordance with Section 2.5(j). The Facilitator's decision shall be binding on the Board of Trustees. The Facilitator shall not be obliged to decide immediately a matter that is the subject of a tied vote, and may decide to reserve his or her decision or to carry the matter forward for further discussion at one or more subsequent meetings of the Board of Trustees.
- (c) If the matter is not resolved in accordance with Section 2.6(a) and 2.6(b) within the time prescribed by the *Pension Benefits Act*, then the Superintendent may determine the dispute resolution process to be followed and may appoint such person or persons as he or she considers necessary to resolve the dispute.
- (d) The Trustees may authorize the payment from the Fund to the Facilitator of an honorarium in such reasonable amount as the Trustees may from time to time determine, in addition to an amount equal to reasonable transportation expenses from the Facilitator's principal place of business or residence, plus an allowance for other reasonable out-of-pocket expenses for attending meetings of the Board of Trustees.
- (e) In the event a matter is to be referred to the Facilitator before a Facilitator is appointed in accordance with Section 2.6(a), the matter shall be resolved by a third-party facilitator appointed by a two-thirds (2/3) majority vote of the Trustees.

**2.7 TRUSTEE EDUCATION**

The Trustees shall participate regularly in education programs, provided such programs are designed to enhance the knowledge base of the Trustees related to pensions and the administration and investment thereof.

**ARTICLE III  
TRUST AND TRUST FUND**

**3.1 CONFIRMATION OF TRUST**

The trust under the TPA that was in existence prior to the conversion of that plan to the NBTPP is hereby confirmed to continue as the Fund for the NBTPP.

**3.2 TRUST PROPERTY**

The Trustees are hereby confirmed to be vested with all right, title and interest in and to the Fund for the uses, purposes and duties set forth in this Agreement. The Trustees shall jointly hold the Fund and act in all matters on behalf of the Fund under the name of the "Trustees of the New Brunswick Teachers' Pension Plan".

**3.3 PURPOSE OF TRUST**

The Fund has been continued and the Trustees agree to administer it for the purpose of providing retirement and related benefits for Members and their beneficiaries in accordance with the NBTPP, the TPPA and the Funding Policy and for no other purpose.

**3.4 APPLICATION OF THE TRUST FUND**

To effect the purpose of the Trust, the Board of Trustees shall have the power to use and apply the Fund in the manner set forth in this Agreement, including as follows:

- (a) The Board of Trustees shall cause the Fund to be invested and to be utilized for the payment of retirement and related benefits pursuant to the NBTPP.
- (b) The Board of Trustees shall pay or provide for the payment of all reasonable and necessary expenses, costs and fees incurred by the Board of Trustees in connection with the maintenance of the Fund, including for greater certainty expenses related to the administration and investment of the NBTPP. All reasonable expenses incurred with respect to training and education of Trustees (and Observers) referred to in Section 2.7 both inside and outside of the Province of New Brunswick shall be borne by the Fund. All expenses of the Trustees (and Observers, with respect to Section 2.7 expenses), shall be approved by the Trustees and shall be paid for by the Fund provided such expenses are reasonable as determined by the Trustees and are incurred as a result of attending to the administration and investment of the NBTPP and the Fund. All expenses must be accompanied by a receipt. The Trustees may authorize a reasonable *per diem* amount and/or director fees to be paid to Trustees from the Fund for attendance at

meetings of the Board of Trustees or attending to other affairs of the Trust, where deemed to be reasonable by the Trustees.

- (c) The Board of Trustees shall pay or provide for the payment of all taxes or assessments of any kind levied or assessed under existing or future laws upon or in respect of the Fund or any money or property forming a part thereof.
- (d) Subject to the TPPA, the *Pension Benefits Act* and the *Income Tax Act*, the following limitations shall apply to the rights to, interests in, or use of, the Fund:
  - i. No Trustee shall, except when acting as a Trustee and in concert with other Trustees as permitted hereunder, receive or otherwise have control over any of the monies or property which at any time form part of the Fund, except for as described in Section 3.4(b).
  - ii. Neither the Province, the Federation, Employer, Members, nor any other person, association or corporation shall have any right, title or interest in or to the Fund.
  - iii. Except as otherwise expressly provided herein, no part of the corpus or income of the Fund shall be used for or diverted to purposes other than the exclusive benefit of Members and their beneficiaries.
  - iv. The assets of the Fund shall be invested in accordance with the Investment Policy and shall be invested only in investments permissible under applicable laws.

#### **ARTICLE IV** **ADMINISTRATION**

##### **4.1 GENERAL POWERS AND DUTIES OF THE BOARD OF TRUSTEES**

The responsibility for the administration, investment and operation of the Fund and the NBTPP shall be vested in the Board of Trustees, and for such administration, investment and operation the Board of Trustees shall, consistent with the purposes of the Fund, subject to the TPPA, the *Pension Benefits Act* and the *Income Tax Act*, have the power, duty and responsibility to:

- (a) Administer, invest and operate the Fund and the NBTPP in accordance with the terms of this Agreement and the terms of the NBTPP and Funding Policy to ensure that the Fund is used for providing pension and related benefits to Members and beneficiaries.
- (b) Attend to:
  - i. all measurements and reporting required by the TPPA and the *Pension Benefits Act* (as applicable), including regular actuarial valuations and stochastic modelling of the assets and liabilities of the NBTPP;

- ii. administering and investing the assets of the NBTPP, in accordance with the TPPA, the Investment Policy and the Funding Policy. For greater clarity, this includes the power to increase or decrease contributions and benefits in accordance with the Funding Policy; and
  - iii. all other requirements of an administrator under the TPPA.
- (c) Enact rules and regulations relating to the administration of the NBTPP to carry out the terms hereof and may amend such rules and regulations from time to time. Such rules and regulations shall not conflict with any provision of the NBTPP, the TPPA, the *Pension Benefits Act* or the *Income Tax Act*.
- (d) Construe the provisions of this Agreement, the Funding Policy and the NBTPP and the terms used herein and therein, and any construction or interpretation adopted by the Board of Trustees in good faith shall be binding and conclusive on all persons affected thereby.
- (e) Except as otherwise provided in the NBTPP, Funding Policy, or this Agreement, and notwithstanding the generality of the foregoing, have the following powers:
- i. to enter into any and all contracts and agreements, either with private individuals, corporations, or with any government department or agency, in order that they may, directly or indirectly, assist in the purpose of carrying out the terms of the NBTPP;
  - ii. to invest, reinvest and divest the monies of the Fund and, for greater certainty including, to write, issue, purchase, hold, sell and exchange derivative products and enter into derivative contracts and transactions, to enter and settle foreign exchange transactions, to engage in securities lending, and to incorporate corporations, establish trusts or to create any other type of investment vehicle for purposes of administering the Fund, making investments of the Fund or holding any investment; however, notwithstanding the generality of the foregoing, the Board of Trustees may direct investment counsellors as to the particular nature and type of investment that, in the absolute discretion of the Board of Trustees, meets the objectives of the NBTPP and Fund;
  - iii. to collect, compromise, settle, submit to arbitration and release claims or demands in favour of or against the Fund on such terms and conditions as the Trustees may deem advisable;
  - iv. in accordance with the Funding Policy, to establish and accumulate as part of the Fund a contingency reserve;
  - v. to pay out of the Fund all real and personal property taxes, income taxes and any other taxes of any kind levied or assessed upon the Fund or the Trustees (acting in their capacity as Trustees);

- vi. to pay from the Fund all reasonable and necessary expenses, costs and fees;
- vii. to pay from the Fund such monies as required to hire on a permanent basis or contract basis, or on a fee for service basis such administrators, investment managers, actuaries, legal counsel, accountants, medical experts, clerical assistants and such other experts or advisors as the Trustees may, in their absolute discretion, determine, notwithstanding that such professional personnel or other personnel may have been in the past or are presently employed by any Sponsoring Party and to monitor the performance of all of the above;
- viii. to receive all contributions and monies received by them;
- ix. to authorize borrowings at a chartered bank, trust company or credit union, when necessary for the effective operation of the Fund, subject to the *Income Tax Act*, the *Pension Benefits Act* and the TPPA, provided that:
  - (1) any borrowing shall not exceed a term of 90 days, be a part of series of loans or other transactions or repayments and none of the property of the NBTPP may be held as security for the borrowed money except where the borrowing is necessary to provide funds for the current payment of benefits or the purchase of annuities under the NBTPP without resort to a distressed sale of property of the NBTPP; or
  - (2) where the money is borrowed for the purpose of acquiring real property that may reasonably be considered to be acquired for the purpose of producing income from property, the aggregate of all amounts borrowed for the purpose of acquiring the property and any indebtedness incurred as a consequence of the acquisition of the property shall not exceed the cost to the property, and no property of the NBTPP, other than the real property being acquired, shall be used as security for the borrowed money;
- x. to apply for any waiver related to employee contributions under the *Income Tax Act* (provided that the Trustees shall be obliged to apply for such waiver if the employee contribution level is such that a waiver is necessary under the *Income Tax Act*);
- xi. to obtain from the Employer such information as may be deemed necessary for the proper administration and investment of the NBTPP and Fund;
- xii. to the extent not hereinbefore enumerated, all powers under the *Trustees Act*; and

- (f) In addition to such other powers as are set forth herein or conferred by law, to do all acts whether or not expressly authorized herein which the Board of Trustees may deem necessary or proper for the administration, investment and operation of the NBTPP and the Fund held hereunder, subject to the *Income Tax Act*, the *Pension Benefits Act* and the TPPA.

#### 4.2 APPOINTMENT OF AGENTS AND DELEGATION OF POWERS

- (a) The Board of Trustees may appoint one or more agents (including for greater certainty, the Province) to carry out any act or transaction required for the administration, investment and management of the NBTPP and Fund (including, without limitation, a Custodian). Every agent appointed by the Board of Trustees shall report to and be subject to the direction and continuing supervision of the Board of Trustees.
- (b) The Board of Trustees may, in its discretion, delegate to committees of the Board of Trustees such functions as, in the judgment of the Board of Trustees, may appropriately be performed by such committees.
- (c) The Board of Trustees shall be entitled to rely upon all statements and reports furnished by the Actuary, an accountant, an appraiser, a lawyer or other professional advisor retained by the Board of Trustees.
- (d) The Board of Trustees confirms the appointment of the New Brunswick Investment Management Corporation to manage the assets of the NBTPP.
- (e) The Board of Trustees confirms the appointment of the Pensions and Employee Benefits Division, Department of Human Resources to provide day-to-day administration services for the NBTPP.

#### 4.3 BOOKS AND RECORDS, EXECUTION OF INSTRUMENTS

- (a) The Trustees shall keep true and accurate books of account and records of all their transactions, meetings and any action taken at such meetings and such other data as may be necessary for the proper administration of the NBTPP and Fund.
- (b) The Trustees' books, accounts and records shall be audited annually or more often by an independent professionally designated accountant as selected by the Trustees. Copies of such audit shall be available at all times upon reasonable notice for inspection by representatives of the Sponsoring Parties and by Members at the principal office of the Fund.
- (c) The Trustees shall prepare, execute, file and retain records of all reports required by law or deemed by them to be necessary or appropriate for the proper administration of the NBTPP and Fund. The Trustees shall also maintain on a current basis all information necessary for the actuarial studies required to be made from time to time in connection with the NBTPP and Fund.

- (d) The Board of Trustees shall provide an annual report to the Province, the Employer, the Federation and the Members in accordance with the requirements of the *Pension Benefits Act*.
- (e) Unless specifically authorized, all notices or other written instruments, signed on behalf of the Trustees, shall be signed by not fewer than two (2) Trustees. The Trustees may also specifically authorize the Actuary or other agent to execute a notice or instrument in writing on behalf of the Trustees.
- (f) Unless specifically authorized, all conveyances, mortgages, discharges of mortgage, assignments of mortgages, transfers of stocks, debentures, bonds and other securities, agreements and other documents relating to the NBTPP, the Fund or to any investment thereof required to be executed by the Trustees shall be signed by not fewer than two (2) Trustees. The Trustees may also specifically authorize such documents to be executed on behalf of the Trustees by such persons or corporations or in any other such manner as the Trustees may from time to time provide.
- (g) The name of the Fund may be used to designate the Trustees collectively and all instruments may be executed by or for the Trustees as provided hereunder in such name.
- (h) All monies received by the Trustees shall be deposited by them in an account or accounts maintained in one or more Canadian chartered banks, trust companies or credit unions as the Trustees may designate for that purpose. All accounts shall be drawn upon only by cheques signed by the Trustees who are, from time to time, authorized in writing by resolution of the Trustees to sign such cheques. No cheques signed by the Trustees shall be valid unless signed by two (2) Trustees. Notwithstanding the foregoing, the Trustees may, in their absolute discretion, specifically authorize such other persons as the Trustees deem appropriate to sign cheques on behalf of the Trustees and to deal with banks, trust companies, or credit unions on behalf of the Trustees. The Trustees may specifically authorize payment by wire transfer.
- (i) The Trustees and any appointees of the Trustees who are empowered and authorized to sign cheques as outlined above shall be bonded by a surety company in such amounts as may be determined by the Trustees. The cost of the bonds shall be paid by the Fund.

## **ARTICLE V**

### **MODIFICATION AND AMENDMENT**

#### **5.1 PERMITTED MODIFICATIONS**

This Agreement may be modified or amended in any respect from time to time by the Board of Trustees, in such manner as the Board of Trustees deems advisable in carrying out the purposes of this Agreement and the NBTPP, subject to the restrictions set forth in Section 5.4.



## 5.2 METHOD OF MODIFICATION

Any proposed modifications of this Agreement shall be submitted in writing to each member of the Board of Trustees not less than ten (10) days before the date of the meeting at which the modification will be considered. Modifications shall be approved in accordance with Section 2.5.

## 5.3 NOTIFICATION TO FEDERATION AND PARTICIPATING EMPLOYERS

The Board of Trustees shall furnish to the Federation and Province a copy of each modification of this Agreement not later than thirty (30) days after the end of the calendar year in which such modification is made.

## 5.4 PROHIBITED MODIFICATIONS

Despite anything in this Agreement to the contrary, no modification of this Agreement may be made which would:

- (a) divert the Fund to a purpose other than as set forth herein; or
- (b) be inconsistent with the TPPA, the *Pension Benefits Act*, the *Income Tax Act*, the NBTPP or the Funding Policy.

## **ARTICLE VI** **TERMINATION OF TRUST**

### 6.1 TERMINATION OF TRUST

This Agreement and the Trust shall remain in effect until the Agreement is terminated and the Trust terminated and revoked by action of the Province and the Federation. In the event of termination, the Board of Trustees shall:

- (a) Make provision out of the Fund for the payment of expenses incurred up to the date of termination of the Trust and the expenses incidental to such termination;
- (b) Provide for distribution of the assets of the Fund in accordance with the terms of the NBTPP;
- (c) Arrange for a final audit and report of its transactions and accounts, for the purpose of terminating its trusteeship; and
- (d) Arrange for a final audit and report from the Custodian.

**ARTICLE VII**  
**MISCELLANEOUS**

**7.1 LIMITATION OF LIABILITY**

- (a) Neither the Board of Trustees nor any Trustee shall be liable for any error of judgment or for any loss arising out of any act or omission in the administration or investment of the NBTPP and Fund, including, without limitation, with respect to any of the following:
  - i. liability or debt of the Fund that they contract or incur;
  - ii. the non-fulfillment of any contract;
  - iii. the improper application of any part of the Fund; or
  - iv. any other liability arising in connection with the administration or investment of the NBTPP and Fund;
- (b) Notwithstanding the generality of subsection 7.1(a) above, nothing shall exempt any Trustee from liability arising out of his or her own wilful misconduct or bad faith, or entitle such Trustee to indemnification for any amounts paid or incurred as a result thereof, including the costs of litigation.
- (c) The Trustees shall have in their favour a first lien and charge against the Fund for his, her or their security and indemnification against any liability of any kind which the Trustees or any of them incur, including the costs of defence of litigation on a solicitor client basis.
- (d) The Trustees and each individual Trustee shall not be liable for any error of judgment or loss arising out of any act or omission in the execution of their duties so long as they, she or he acts in good faith, nor shall any Trustee, in the absence of his or her own wilful misconduct or bad faith, be personally liable for the acts or omissions of himself, herself or any other Trustee or any agent, Actuary or attorney of the Trustee or Trustees.
- (e) No Trustee shall be liable or responsible for any act or default of any other Trustee whether acting singly or jointly unless such Trustee acted in collusion with such other Trustee in a wilful manner or with bad faith, or for any losses or expenses resulting from or occasioned by anything done or neglected to be done in the administration and investment of the NBTPP and Fund prior to his or her becoming a Trustee.
- (f) The Trustees shall be fully protected in acting upon any instrument, application, notice, request, certificate, or paper believed by them to be genuine and to be signed or presented by the proper person or persons and shall be under no duty to make any investigation or inquiry as to any statement contained in any writing but may accept the same as conclusive evidence of the truth and accuracy of the statements therein contained.

- (g) The Fund shall indemnify and save harmless the Trustees and each of them, their heirs, executors, administrators, estate trustees and other personal representatives of, from and against any loss, expense, claim, demand, action or thing of any nature whatsoever, arising out of the performance or purported performance of their duties or responsibilities hereunder, except in relation to matters as to which it is determined by a court of competent jurisdiction that the Board of Trustees or a Trustee was acting in bad faith or with wilful misconduct in the performance of his, her or their duties hereunder.
- (h) The Employer, the Province and the Federation (including their respective employees, directors, officers and agents) shall not be liable with respect to any acts, omissions or obligations of the Fund, or of any Trustees, individually or collectively. The Fund shall bear sole liability for the actions of the Trustees as outlined herein and the Fund shall indemnify the Employer, the Province and the Federation (including their respective employees, directors, officers and agents) for any and all liability, which may be found against them related to the actions of the Trustees as outlined herein by any court of competent jurisdiction.
- (i) The Trustees may insure the Trustees by purchasing such errors and omissions insurance and such fiduciary liability insurance as they deem necessary. The Trustees may also insure the property of the Fund against loss (whether due to fire or other causes) by purchasing such insurance as they deem necessary. All insurance premiums shall be paid out of the Fund.
- (j) For greater certainty, this Section 7.1 shall apply to any former Trustee.

## **7.2 DEALINGS WITH THE BOARD OF TRUSTEES**

No person, partnership, corporation or association dealing with the Board of Trustees shall be obliged to see that the terms of this Agreement have been complied with, or be obliged to inquire into the necessity or expedience of any act of the Board of Trustees. Every instrument effected by the Board of Trustees in accordance with the terms hereof shall be conclusive in favour of any person, partnership, corporation or association relying thereon that:

- (a) At the time of delivery of said instrument, this Agreement was in full force and effect; and
- (b) Said instrument was effected in accordance with the terms and conditions of this Agreement; and
- (c) The Board of Trustees was duly authorized and empowered to execute such instrument.

## **7.3 NOTICES**

Notice given to a Trustee, Sponsoring Party or any other person shall, unless specified herein, be sufficient if in writing and delivered or sent by post paid first class mail or courier to the last address as filed with the Board of Trustees or sent by any means of

prepaid transmitted or recorded communication or provided as an electronic document to the last electronic address as filed with the Board of Trustees provided an electronic notice of receipt is received by the sender. For greater certainty, an electronic notice of receipt includes an e-mail from the recipient to the sender indicating he or she has received the communication. Except as herein otherwise provided, the delivery of any statement or document required hereunder to be made to a Trustee or Sponsoring Party shall be sufficient if delivered in person or if sent by post paid first class mail to the last address as filed with the Board of Trustees or if sent by any means of transmitted or recorded communication or provided as an electronic document when dispatched by the sender's own facilities or information system or when otherwise delivered to the appropriate communication company or agency for such dispatch. Notices delivered shall be deemed to have been received on the day of delivery. Notices sent by prepaid first class mail shall be deemed to have been received on the fifth (5<sup>th</sup>) day after deposit in a post office or public letter box. Notices sent by any means of transmitted or recorded communication or provided as an electronic document shall be deemed to have been received on the business day on which electronic notice of receipt of notice is received by the sender, or on the next business day if received on a day other than a business day.

#### **7.4 DISCRETION OF THE BOARD OF TRUSTEES**

Any questions arising in connection with the discharge of this Agreement not herein specifically provided for shall be left to the sole discretion of the Board of Trustees and its independent judgment and acting upon such advice as it deems necessary or appropriate.

#### **7.5 ADVICE OF COUNSEL**

The Board of Trustees may, when necessary, employ legal counsel upon a legal question arising out of the administration of this Agreement, and shall be held completely harmless and fully protected in acting and relying upon the advice of such counsel.

#### **7.6 COSTS OF SUIT**

The costs and expenses of any action, suit, or proceeding brought by or against the Board of Trustees or any Trustee or former Trustee (including counsel fees) shall be paid from the Fund, except in relation to matters as to which it shall be adjudged in such action, suit, or proceeding that the Board of Trustees or Trustee or former Trustee was acting in bad faith or with wilful misconduct in the performance of their duties hereunder.

#### **7.7 INVALIDITY**

If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, its invalidity or unenforceability shall not affect any other provision of this Agreement and the Agreement shall be construed and enforced as if such provision had not been included therein.

**7.8 SITUS AND CONSTRUCTION OF TRUST**

This Trust is accepted by the Trustees in the Province of New Brunswick and all questions pertaining to its validity, construction and administration shall be determined in accordance with the laws of the Province of New Brunswick and the laws of Canada applicable therein.

**7.9 COUNTERPARTS AND ADOPTION**

This Agreement may be executed in several counterparts (including by facsimile or other electronic means), each of which shall be deemed an original and all of which shall together constitute one and the same instrument.

**[Remainder of page left intentionally blank]**

**HER MAJESTY THE QUEEN IN RIGHT  
OF THE PROVINCE OF NEW  
BRUNSWICK, as represented by the  
Minister of Finance**

Per:



---

Name: Hon. Blaine Higgs

Title: Minister of Finance

**THE MINISTER OF FINANCE FOR THE  
PROVINCE OF NEW BRUNSWICK, in his  
capacity as administrator of the *Teachers'  
Pension Act***

Per:



---

Name: Hon. Blaine Higgs

Title: Minister of Finance

**NEW BRUNSWICK TEACHERS  
FEDERATION/FÉDÉRATIONS DES  
ENSEIGNANTS DU NOUVEAU-  
BRUNSWICK**

Per:

---

Name: Marilyn Boudreau

Title: Executive Director

Per:

---

Name: Kerry Leopkey

Title: Deputy Executive Director

**HER MAJESTY THE QUEEN IN RIGHT  
OF THE PROVINCE OF NEW  
BRUNSWICK, as represented by the  
Minister of Finance**

Per:

\_\_\_\_\_  
Name: Hon. Blaine Higgs

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**THE MINISTER OF FINANCE FOR THE  
PROVINCE OF NEW BRUNSWICK, in his  
capacity as administrator of the *Teachers'  
Pension Act***

Per:

\_\_\_\_\_  
Name: Hon. Blaine Higgs

Title: Minister of Finance


**NEW BRUNSWICK TEACHERS'  
FEDERATION/FÉDÉRATIONS DES  
ENSEIGNANTS DU NOUVEAU-  
BRUNSWICK**

Per:

  
\_\_\_\_\_  
Name: Marilyn Boudreau

Title: Executive Director

Per:

  
\_\_\_\_\_  
Name: Kerry Leopkey

Title: Deputy Executive Director

IN WITNESS WHEREOF the Trustees have affixed their signatures.

  
\_\_\_\_\_  
Jane Garbutt, Trustee

\_\_\_\_\_  
Date

June 30 2014

  
\_\_\_\_\_  
Witness

\_\_\_\_\_  
Larry Jamieson, Trustee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Marcel Larocque, Trustee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
Leonard Lee-White, Trustee

\_\_\_\_\_  
Date

JUNE 30, 2014


  
\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
Jennifer Morrison, Trustee

\_\_\_\_\_  
Date

June 30, 2014

  
\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
David Nowlan, Trustee

\_\_\_\_\_  
Date

June 30, 2014

  
\_\_\_\_\_  
Witness




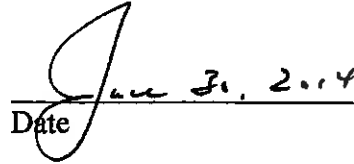
**IN WITNESS WHEREOF** the Trustees have affixed their signatures.

\_\_\_\_\_  
Jane Garbutt, Trustee

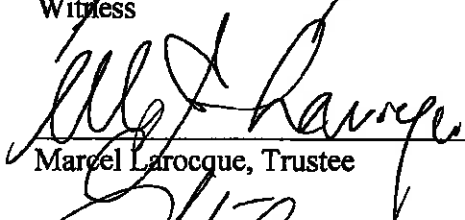
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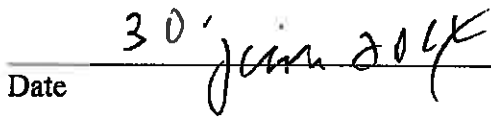
\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
Larry Jamieson, Trustee

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
Marcel Larocque, Trustee

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Leonard Lee-White, Trustee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Jennifer Morrison, Trustee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
David Nowlan, Trustee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

Mike Springer  
Mike Springer, Trustee

June 30, 2014  
Date

Witness  
Witness

Reno Thériault  
Reno Thériault, Trustee

June 30, 2014  
Date

Witness  
Witness

**SCHEDULE A**

**ACCEPTANCE OF TRUSTEESHIP**

**THE UNDERSIGNED** having been appointed to serve as a Trustee in accordance with the Agreement and Declaration of Trust, dated as of the 1<sup>st</sup> day of July, relating to the New Brunswick Teachers' Pension Plan does hereby accept the trusts confirmed by the aforesaid Agreement and Declaration of Trust, consents to act as a Trustee thereunder and agrees to administer the New Brunswick Teachers' Pension Plan Trust Fund and the New Brunswick Teachers' Pension Plan in accordance with the terms thereof.

Dated at \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Name**