

Supply Teaching



New Brunswick Teachers' Pension Plan

Teachers who are currently contributors under the New Brunswick Teachers' Pension Plan (the "NBTPP") and who supply taught (were hired as a substitute teacher) in the Province of New Brunswick, are eligible to purchase supply teaching time based on the following guidelines:

1. Must be a contributor to the NBTPP at the time of application, on or after April 1, 1999;
2. Cannot purchase supply teaching time if service is already credited while a contributor to the NBTPP;
3. Cannot purchase supply teaching time if out on an approved leave of absence (e.g., maternity); and
4. If hired on a local permit as a substitute teacher, and now an active contributor, the supply teaching service is eligible to be purchased.

Section 1 - Personal Information

First Name: _____ Last Name: _____

SIN (optional): ____ / ____ / ____ Vestcor Reference Number: _____ OR Employee ID Number: _____

Section 2 - Supply Teaching Dates

School Year Commencement Date	School Year Ending Date	Number of Supply Teaching Days in School Year	School District (where service occurred)

The Employee and Employer certify that the supply teaching time is in accordance with the above provisions of the New Brunswick Teachers' Pension Plan. If inaccurate information is submitted, the supply teaching time cannot be purchased and will be revoked if purchased.

PRIVACY CONSENT: *The personal information collected on this form will be used by Vestcor to: identify the employee making the request and the employer; determine eligibility, the cost to purchase the period(s) of service requested, and the amount of service that would be credited as a result of purchasing the period(s); contact the teacher or employer as necessary; and ultimately ensure that the pension plan is administered in accordance with the pension plan's governing documents and applicable legislation. The information may be disclosed to the Canada Revenue Agency as required by law. If you have any questions about the collection and use of this information, contact Vestcor's Member Services team, by mail at P.O. Box 6000, Fredericton, NB, E3B 5H1, by phone at (506) 453-2296 or 1-800-561-4012, or by email at info@vestcor.org. In addition, please note that Vestcor's Privacy Statement is available at www.vestcor.org/privacy.*

AUTHORIZATION: *I certify that the information above is accurate*

Employee Signature: _____ Date ____ / ____ / ____
Day Month Year

Employer Signature: _____ Date ____ / ____ / ____
Day Month Year

Please return completed form as soon as possible to:
Vestcor
P.O. Box 6000, Fredericton, NB E3B 5H1
Fax: 506-457-7388

For more information, please contact Vestcor at:
Telephone: 506-453-2296 or 1-800-561-4012 (toll free)
Email: info@vestcor.org
Website: vestcor.org