

Communications Analyst

Vestcor has a full-time position available for a Communications Analyst.

Located in Fredericton, Vestcor is the largest investment manager in Atlantic Canada providing global investment management services to eleven different client groups representing approximately \$21.0 billion in assets under management. We also provide administration services to eleven pension plans and four employee benefit plans.

As a member of the Communications team, this position is responsible for the coordination of communications projects and the development of informative and educational materials in support of our corporate and client strategic plans. Responsibilities also include developing and managing branded templates, laying out client reports and providing support with copywriting, as part of the design and layout process.

The successful candidate should have a post-secondary degree in graphic design or a related field, and at least 5 years of relevant experience. The candidate should have excellent verbal and written communication skills, an excellent work ethic and strong organizational skills. The candidate should be able to perform well in a team-oriented environment and be proficient with the use of the Microsoft Office suite. Experience with Adobe Creative Cloud, especially InDesign, Photoshop and Illustrator applications will be an asset.

Written and spoken competence in English is required and French would be considered an asset.

In the covering letter candidates **must** demonstrate why they believe they have the required qualifications and skills for this position.

We offer a competitive salary, an excellent benefits package and a challenging and rewarding team environment. The successful candidate will participate in the New Brunswick Public Service Pension Plan.

Vestcor supports a diverse and inclusive work environment and encourages applications from all qualified applicants. Interested applicants must forward their cover letter and resume by August 12th, 2024 to:

Manager Human Resources
Vestcor Inc.
400 – 140 Carleton St.
Fredericton, NB E3B 3T4

Or via e-mail to: careers@vestcor.org