

Accounting Specialist – Reconciliations

Vestcor has a full-time position available for an Accounting Specialist - Reconciliations.

Located in Fredericton, Vestcor is the largest investment manager in Atlantic Canada, providing global investment management services to 11 different client groups representing approximately \$24.4 billion in assets under management. We also provide administration services to 11 pension plans and five employee benefit plans.

Reporting directly to the Manager Fund Accounting, the Accounting Specialist – Reconciliations is part of a team that is responsible for the investment accounting and management reporting functions for investments managed by Vestcor.

Key responsibilities will include reconciling monthly securities positions to confirm pricing and quantity accuracy and completeness of investment positions, reconciling holdings between the portfolio management system and the order management system, and ensuring investment holdings at custodians and prime brokers are accurately reflected in Vestcor's portfolio accounting system. The Accounting Specialist - Reconciliations will also assist with validating trading lists against custodian holdings and reconciliations of tax recoverable balances, cash positions, and resolving discrepancies.

The ideal candidate should have a post-secondary diploma or degree in business administration and five years of related work experience. Experience working with Microsoft Office Suite, specifically Excel, is required. Experience in the investment industry is desirable.

The successful candidate will be a team player with good communication skills, strong analytical and time management skills, and have keen attention to detail. Written and spoken proficiency in English is required.

In the cover letter, candidates must demonstrate why they believe they have the required qualifications and skills for this position. We offer a competitive salary, an excellent benefits package, and a challenging and rewarding team environment. The successful candidate will participate in the New Brunswick Public Service Pension Plan.

Vestcor supports a diverse and inclusive work environment and encourages applications from all qualified applicants. Interested applicants must forward their cover letter and resume by **May 22, 2026**.



HOW TO APPLY

Director Human Resources

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Or via e-mail to:
careers@vestcor.org



VESTCOR

Unleash your potential in Atlantic Canada with Vestcor!

Learn more about us by visiting vestcor.org.