

Investment Analyst – Private Equity

Vestcor has a full-time position available for an Investment Analyst – Private Equity.

Located in Fredericton, Vestcor is the largest investment manager in Atlantic Canada, providing global investment management services to 11 different client groups representing approximately \$24.4 billion in assets under management. We also provide administration services to 11 pension plans and five employee benefit plans.

The Investment Analyst – Private Equity reports to the Head of Private Equity and works with the Private Equity Team, performing foundational research and analysis activities in support of the team's Portfolio Managers. The responsibilities of the position include assisting the team in the due diligence process, preparing investment reports and presentation materials, building and analyzing financial models, and conducting valuation and performance analyses for funds and co-investments.

The ideal candidate will have a post-secondary degree in business, finance, or related discipline and 2 to 5 years of work experience in private markets investing or investment banking. A Chartered Financial Analyst (CFA) or Chartered Alternative Investment Analyst (CAIA) designation, or current enrollment in either program is desirable. The candidate must have the ability and willingness to travel, as required.

The successful candidate will be a team player with excellent communication skills, have advanced Excel spreadsheet skills, be a strong user of computer applications (with programming language competency as an asset), and possess essential research and data analytical skills. Written and spoken competence in English is required.

In the cover letter, candidates must demonstrate why they believe they have the required qualifications and skills for this position. We offer a competitive salary, an excellent benefits package, and a challenging and rewarding team environment. The successful candidate will participate in the New Brunswick Public Service Pension Plan.

Vestcor supports a diverse and inclusive work environment and encourages applications from all qualified applicants. Interested applicants must forward their cover letter and resume by **June 15, 2026**.



HOW TO APPLY

Director Human Resources

Vestcor Inc.
100 – 140 Carleton St.
Fredericton, NB E3B 3T4

Or via e-mail to:

careers@vestcor.org



VESTCOR

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POSITION DESCRIPTION

Title:	Investment Analyst - Private Equity
Department:	Equity Investment
Immediate supervisor:	Head of Private Equity

CORE ACCOUNTABILITY

The Investment Analyst - Private Equity will primarily support the investment decision-making process across the Private Equity Team by conducting investment analysis and research, due diligence on new investment opportunities, and ongoing portfolio monitoring and reporting.

MAJOR RESPONSIBILITIES

- Conducting research and analysis on a broad range of topics to support investment decision-making across the private equity asset class that contributes to policies, procedures, and strategies to improve the portfolio's risk-return profile
- Assisting the Private Equity Team in the due diligence process and preparing investment reports and presentation materials for investment committees and other stakeholders
- Applying sound investment knowledge and experience to build and analyze complex financial models, valuation analyses, and performance analyses for funds and co-investments
- Developing, generating, and collating periodic and ad hoc analyses for investment and portfolio management purposes and satisfying board and client reporting requirements
- Producing applicable reports and analyses to be used by portfolio managers in the decision-making process and providing support in general analysis and review of investments and the portfolio

COMPETENCY PROFILE

- Post-university degree in business, finance, or a related discipline
- CFA or CAIA designation (or current enrollment in either program)
- 2 to 5 years of relevant full-time work experience in private markets investing (preferably in private equity) or investment banking
- Competency in a computer programming language is considered an asset
- Strong verbal and written communication skills in the English language, including good presentation skills
- Excellent quantitative, analytical, financial modeling, valuation, problem-solving, and researching skills with strong attention to detail
- Strong knowledge level in Microsoft Office Suite, with an emphasis on Excel
- Ability to execute ideas and projects through to completion. Strong work ethic, focus, drive, and energy
- Ability to consistently deliver quality outputs in a fast-paced work environment, to meet tight deadlines, and to manage multiple projects and ad hoc requests simultaneously
- Ability to work independently and as part of a cohesive team
- Some travel may be required, and a valid passport is essential