

Specialist Investment Performance

Vestcor has a full-time position available for a Specialist, Investment Performance.

Located in Fredericton, Vestcor is the largest investment manager in Atlantic Canada, providing global investment management services to 11 different client groups representing approximately \$24.4 billion in assets under management. We also provide administration services to 11 pension plans and five employee benefit plans.

A member of the Investment Performance Team, this position is responsible for providing information to investment management staff on the performance of the Vestcor Investment Entities and our clients. In addition to maintaining various Excel spreadsheets, the Specialist Investment Performance will produce specialized reports calculating performance and attribution results. The responsibilities of the position include daily maintenance of the benchmark file and data hub, performing verification checks of the client asset class returns as well as monthly and quarterly checks of various total fund and client reports.

The ideal candidate requires a post-secondary degree in a relevant field with some practical related work experience or a minimum of five (5) years of combined education / work experience in the accounting/finance field. A Certificate in Investment Performance Measurement (CIPM) or a willingness to enroll in the CIPM program would be considered an asset.

The successful candidate will be a team player with excellent communication skills, advanced Excel spreadsheet skills, and excellent quantitative and analytical skills, with proficiency in the use of the Microsoft Office suite. Written and spoken competence in English is required.

In the cover letter, candidates must demonstrate why they believe they have the required qualifications and skills for this position. We offer a competitive salary, an excellent benefits package, and a challenging and rewarding team environment. The successful candidate will participate in the New Brunswick Public Service Pension Plan.

Vestcor supports a diverse and inclusive work environment and encourages applications from all qualified applicants. Interested applicants must forward their cover letter and resume by **October 5, 2026**.



HOW TO APPLY

Director Human Resources

Vestcor Inc.
100 – 140 Carleton St.
Fredericton, NB E3B 3T4

Or via e-mail to:
careers@vestcor.org



VESTCOR

Unleash your potential in Atlantic Canada with Vestcor!

Learn more about us by visiting vestcor.org.

POSITION DESCRIPTION

Title:	Specialist Investment Performance
Department:	Investment Performance
Immediate Supervisor:	Manager Investment Performance
Salary Range:	Min.: \$59,000 / Mid.: \$74,000 / Max.: \$88,000

CORE ACCOUNTABILITY

Under the direction of the Manager, Investment Performance, the Specialist, Investment Performance provides information to investment management staff on the performance of the Vestcor Investment Entities and our clients. The incumbent maintains several Excel spreadsheets and uses investment accounting software to produce specialized reports to provide investment staff with accurate and timely information. Such reports calculate weekly, monthly, and annual performance and attribution results.

MAJOR RESPONSIBILITIES

- Maintains the benchmark file and benchmark data hub file on a daily basis
- Prepares preliminary performance measurement & attribution results of client & Vestcor Investment Entity returns
- Prepares client attribution files
- Performs verification checks of the client asset class returns
- Prepares the monthly pooled fund report for external ISDA counterparties
- Performs monthly and quarterly checks of various total fund and client reports
- Performs ad hoc requests as well as business plan initiatives

COMPETENCY PROFILE

- Post-secondary degree in a relevant field with some practical related work experience or a minimum of five (5) years of combined education / work experience in the accounting/finance field
- Currently enrolled or willing to enroll in the CFA Institute's Certificate in Investment Performance Measurement (CIPM) program
- Canadian Securities Course is desirable
- Excellent problem-solving, quantitative, and analytical skills
- Team player with excellent interpersonal, presentation, and communication skills
- Proficient with Microsoft Excel software and good overall computer skills